## The thesis, a successful professional experience in English

<u>Length</u>: 3 days

<u>Location</u>: On customer's premises

<u>Dates</u>: **To be defined** 

Who is this training for: Everyone who needs to search au job.

## - Objectives :

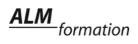
- Examine business's needs and requirements,
- Determine effective prospecting strategies,
- Organize the job search time in terms of resources and priorities.

## - Content :

- Skills assessment and job requirements,
- Search strategies, including time management
- Job postings and unsolicited applications
- Cover letters and résumés
- The interview (preparation, simulation...).

## - Means :

- Training involving theoretical contribution implementation personal principles and experiments:
- Day 1 Knowing and presenting oneself,
- Day 2 The cover letter and résumé,
- Day 3 The job interview.



Direction Montpellier / Grand Sud 422, route de Murles – 34 570 Vailhauquès Tél.: 06 73 43 90 96 contact@almformation.com **Prerequisites**: In order to make the module personally significant, students should come with all documents in their possession (résumé, job advertisements, cover letters...).

**Our recommendation**: In this workshop, participants will be devising elements and strategies to achieve their own professional goals. They will benefit most from this module if they have a career project in mind (regardless of how developed) and do not wait until the last year of their thesis to enroll.